DOCUMENT RESUME

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Suggested Books for Beginning Adult Readers: A Graded List for Librarians, Especially Selected Because of Their Interest and Appeal to New Adult Readers.

Cleveland Public Library, Ohio. Adult Education Dept.

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Descriptors-*Annotated Bibliographies, Audiovisual Aids, *Basic Reading, *Basic Skills, Complexity Level, Periodicals, *Reading Materials, Reading Material Selection

This annotated booklist includes easy-to-read materials for new adult readers. Criteria for selection of the materials were: (1) the content of the books and the form of presentation must be suitable for adults; (2) the materials must be suitable for persons of varying cultural and ethnic backgrounds; and (3) they must be oriented toward the urban resident. Some materials designed for children were selected for trial use; and those found suitable for adults have been included. The books are grouped into four graded steps of reading difficulty. Lists of periodicals, auxiliary material, mechanical aids, as well as hints on selecting books are included. (author/nl).

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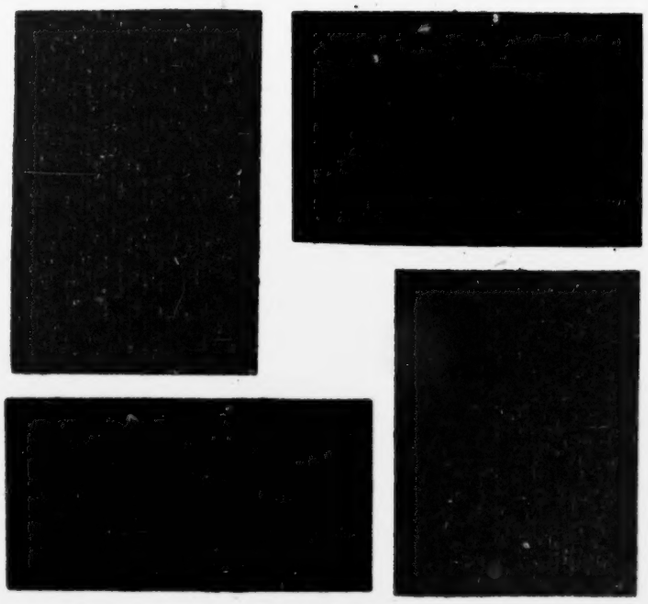
SUGGESTED BOOKS
FOR
BEGINNING ADULT READERS



a graded list for librarians, especially selected
because of their interest and appeal
to new adult readers

ADULT EDUCATION DEPARTMENT
READING CENTERS PROJECT
CLEVELAND PUBLIC LIBRARY

1967

AC004534

PREFACE

This annotated book list is based on the experience of the Reading Centers Project from September, 1965 through December, 1966. The books listed are all in the collection being assembled to make easy-to-read materials readily available to new adult readers. Criteria for selection were applicability of content, expression and format, with emphasis on culturally integrated approaches and urban orientation.

These books have been used and found acceptable by adults, none of whom read at more than approximately a fifth-grade level, while the majority were taking their first steps in the process of learning to read. Many of the books were read in part only, in order to meet specific needs or to follow special topics of interest.

Some materials designed for children were selected for trial use, and those found suitable for adults were also included. A very good example of such books are the eighty-five starred and double-starred titles on the American Association for the Advancement of Science's "Booklist for Children", thirty-four of which were very well liked by the adults who used them. As dust jackets of children's books are often more juvenile in appearance than the cover proper, it is suggested they be removed for use with adults.

The books are grouped into four graded steps of reading difficulty which were arrived at empirically. Each book is listed at that step at which it was found easy enough for the new or limited reader to use with interest and pleasure, as well as profit, while developing his reading skills.

The step at which each book appears below represents the minimum reading ability for understanding found necessary at the Reading Centers Project and may not necessarily correspond to evaluations made by others elsewhere.

STEP I These were the books used by the adult beginner learning to read and primarily preoccupied with the mechanics of the process and the beginning elements of comprehension. Workbooks listed here imply that some guidance or supervision was given in the use of the material.

STEP II These books were used by beginners who had taken some preliminary steps in the learning-to-read process but were still concerned with basic mechanics. Practice was needed by these adults, since they read mechanically, unevenly and with insufficient comprehension.

STEP III New readers and limited readers who had just mastered most of the basic techniques used these books. Simple presentations, simple sentence structure and length, and short paragraphs characterize these easy-to-read materials. These readers were ready to take in facts, read for ideas, enlarge limited vocabularies and develop greater comprehension of what they read.

STEP IV These simply-written introductory books were read by adults with limited reading ability who were increasing their skill and comprehension and developing more mature reading interests. Written simply, these books present information in familiar and unfamiliar areas, provide answers to questions, create new ideas and broaden horizons for adults at an elementary (approximately fourth to fifth grade) reading level.

Materials
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Reading Centers Project
Cleveland Public Library
1967

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BOOKS

STEP I

BEGINNING ENGLISH FOR MEN AND WOMEN, Part I, by T. A. Allasina and N. N. McLeod. Seattle, Washington. Cascade Pacific Books. 1950 108 pp.
A workbook of graded lessons and exercises addressed to people of various nationalities. Very well illustrated. Suitable for native born as well as foreign born.

ENGLISH: YOUR NEW LANGUAGE, Book I, by Leo U. Benardo and Dora F. Pantell. Morristown, N.J. Silver Burdett Co. 1966 275 pp.
First book in a series of three. Uses audio-lingual approach for adults. Reading selections built around real life situations. Introductory statement to students in ten languages. Well illustrated. Includes a vocabulary index.

A DAY WITH THE BROWN FAMILY, Reader I, by E. L. Bright and E. C. Mitchell. New London, Connecticut. Arthur C. Croft Publications. 1949 34 pp.
Simplest of the four in "Home and Family Life Series." In large pamphlet format, with clear print, well illustrated. Stories of interest to American or foreign born persons with little or no educational background.

MAKING A GOOD LIVING, Reader II, by E. L. Bright and E. C. Mitchell. New London, Connecticut. Arthur C. Croft Publications. 1949 28 pp.
A slightly more advanced reader in "Home and Family Life" series. May be used with Reader I or independently. Provides reading about everyday experiences, in story form. Excellent print. Illustrations relatable to racial, ethnic and blue-collar groups.

THE MOTT BASIC LANGUAGE SKILLS PROGRAM, Series 300 A, by B. E. Chapman. Chicago, Illinois. Allied Education Council. 1965 107 pp.
Beginner's workbook, phonics approach. Very good for basic word and sentence mastery. Illustrated.

EATING IS FUN, by Beverly Evenson. Baltimore, Maryland. Koinonia Foundation. 1958 10 pp.
Attractive small pamphlet format. Simple vocabulary. Easy, interesting material presenting suggestions for good food habits. Especially well received by Reading Centers clientele.

FROM WORDS TO STORIES, by Mary L. Guyton and Margarey Kielty. New York. Noble and Noble Publishers, Inc. 1951 83 pp.
A reader in simple English about every-day adult experiences. Large clear print and illustrations with adult appeal.

SYSTEM FOR SUCCESS, Book I, by R. L. Henney. Chicago, Illinois. Follett Publishing Co. 1965 125 pp.
Workbook for beginners. First part, a "Family Phonics Chart," has not been used by our staff, but the last sections, "Handwriting Charts," "Arithmetic Lessons," and "English Lessons," are being used and recommended.

WHISTLE FOR WILLIE, by E. J. Keats. New York. Viking Press. 1964 33 pp.
For parents to read to children. Story of a little Negro boy and his dog, beautifully illustrated in color. Film based on book supplements it well.

BEGINNING AMERICAN ENGLISH, by Elizabeth G. Mitchell. Englewood Cliffs, New Jersey. Prentice-Hall, Inc. 1957 247 pp.
Good self-help book. Conversational approach to English. Has pronunciation guides. Many pictures for use in naming objects. Good clear print. Includes word list and pronunciation key at end. Indexed.

LANGUAGE WORKBOOK, by Eva Cornelia Mitchell. Revised by Marion McCown Murphy. New London, Conn. Arthur Croft Publications, 1950 77 pp.
Designed to accompany Readers I, II, III and IV of the "Home and Family Life Series" by Bright and Mitchell.* In four parts. Part I for use with adults with no knowledge of the written page. Each part progressively more difficult. Contents based on home and community interests of adults. Large clear print.

MYSTERY OF THE MOUNTAINS
SECOND CHANCE
SEND FOR RED
WORKERS IN THE SKY
Pleasantville, N.Y. Reader's Digest. 1964 32 pp. each.
Articles adapted from Reader's Digest for adult readers. Format, except for larger type and more widely spaced lines, the same as that of the regular edition. Usable exercises follow these high-interest articles.

ADULT READER, by M. S. Robertson. Austin, Texas. Steck-Vaughn Company. 1964 127 pp.
Excellent workbook centered on young adult interests. Writing, tests, exercises and alphabetical word list at end.

MILK FOR YOU, by G. W. Schloat, Jr. New York. Charles Scribner's Sons. 1951 47 pp.
To read to children. Milk from the cow to the consumer. Clear descriptions, many excellent photographs.

ALL ABOUT EGGS, by Millicent Selsam. New York. William R. Scott. 1952 unpaged.
To read to children. Two or three lines of easy reading per page. Profusely and excellently illustrated in color and black and white.

MY COUNTRY, by E. H. Smith and F. R. Lutz. Austin, Texas. Steck-Vaughn Company. 1964 96 pp.
Good and very popular workbook for beginning readers. Useful for both foreign and native born. Much repetition of words. Vocabulary list precedes each chapter.

* See Step I p 3; Step II p. 6 and Step III p. 11

I WANT TO READ AND WRITE, by H. A. Smith and I. L. K. Wilbert. Austin, Texas. Steck-Vaughn Company. 1965 128 pp.
Excellent workbook for beginners. Built around adult interests. A gradual growth in vocabulary and length of stories throughout. Well illustrated.

IMAGINARY LINE HANDWRITING, Book I, by R. M. Townsend. Austin, Texas. Steck-Vaughn Company. 1953 64 pp.
Workbook stresses correct manuscript writing and legibility.

FROGS AND TOADS, by H. S. Zim. New York. William Morrow and Co., Inc. 1950 unpaged.
For adults as well as children. Clear, interesting text with fascinating and accurate pictures on every page. Type that is large and easy to read. Neither condescending nor confusing because of too many details. A step beyond workbooks.

SNAKES, by H. S. Zim. New York. William Morrow and Co., Inc. 1949 unpaged.
For adults as well as children. Accurate and beautiful pictures on every page. Print exceptionally large and clear. Content simply expressed.

STEP II

ALL READY FOR WINTER, by Leone Adelson. New York. David McKay Co., Inc. 1952 unpaged.
For parents to read to children. Simple language with pictures of extraordinary beauty on every page. Large type.

FIRST BOOK IN AMERICAN ENGLISH, by Gladys Alesi and D. F. Pantell. New York. Oxford Book Company. 1962 241 pp.
Beginners workbook whose content is based on adult experiences. Useful with those foreign born who read and write in another language.

WE LEARN ABOUT THE TELEPHONE. American Telephone and Telegraph Company. 1964 24 pp.
Practical pamphlet on how to alphabetize, take messages, etc. Includes something on science, history and social significance of communications. Well illustrated.

NEMO MEETS THE EMPEROR, by Laura Bannon. Chicago, Illinois. Albert Whitman & Co. 1957 45 pp.
To read to children. True story of a boy in Ethiopia. Large clear type, well spaced lines, colorful, charming.

WHO BUILT THE HIGHWAY?, by Norman Bate. New York. Charles Scribner's Sons. 1953 unpaged.
Fathers, especially, would enjoy reading this to or with children. Large clear type, excellent pictures on every page.

THEODORE ROOSEVELT: MAN OF ACTION, by James C. Beach. Champaign, Illinois. Garrard Publishing Company. 1960 80 pp.
Enjoyable, educational, authentic and easy to read. Many colorful illustrations, large clear type, wide spaced lines.

THE FIRST CHRISTMAS TREE, by Grace Bowman. Syracuse, New York. New Readers Press. 1961 14 pp.
Abridged and adapted from original Van Dyke story. Small format; easy-to-read, clear type; colored illustrations. An unusual Christmas story.

THE BROWNS AT SCHOOL, Reader III, by E. L. Bright and E. C. Mitchell. New London, Connecticut. Arthur C. Croft Publications. 1949 27 pp.
Part of the "Home and Family Life Series." Large size pamphlet format, clear print, illustrations adaptable to any social, racial or ethnic group. Words more difficult and sentences longer than first two readers. For native or foreign born.

GRANDMOTHER AND I, by H. E. Buckley. New York. Lothrop, Lee & Shepard Co. 1961 unpaged.
Easy for adults to read to children. Excellent colored and black and white pictures.

GOING TO HAVE A BABY?, by Marion Carnes. Baltimore, Maryland, Koinonia Foundation. 1958 16 pp.
Practical, scientific information simply written. Small pamphlet format, large clear print and effective illustrations. Good for reading with guidance or supervision.

MOTT BASIC LANGUAGE SKILLS PROGRAM, Series 300 B, by B. E. Chapman and Louis Schultz. Chicago, Illinois. Allied Education Council. 1965 194 pp.
Beginner's workbook, a continuation of 300 A.* Drill on basic work skills, phonics approach. Vocabulary becomes more technical.

ANDY AND THE LION, by James Daugherty. New York. Viking Press. 1938 unpaged.
To read to children. Easy to read, printed in capital letters, four or five lines to a page. Excellent pictures.

LUTHER BURBANK, by Doris Faber. Champaign, Illinois. Garrard Publishing Co. 1963 80 pp.
Informative, easy-to-read, enjoyable brief story of the man and his methods. Many illustrations in color. Large type, wide-spaced lines.

WAYS TO READ WORDS 43 pp.
MORE WAYS TO READ WORDS 47 pp.
by Shirley Feldman and Kathleen K. Merrill
Teachers College, Columbia University. Bureau of Publications 1959
Workbooks for those having trouble with word analysis. Stresses use of context. Can be used as adjunct to any approach to learning to read. Good format.

HOW TO FIND A JOB, by Roger Francis and Sam Iftikhar. Syracuse, New York. New Readers Press. 1963 revised edition. 24 pp.
Practical, useful pamphlet. Contains simple job application form and ends with a success story. Good illustrations.

HERE COME THE BEES!, by A. E. Goudey. New York. Charles Scribner's Sons. 1960 94 pp.
For adults or for reading to children. Large clear type, well spaced lines. Many pictures, authentic and scientific in their detail.

* See Step I, p. 3

CITY RHYTHMS, by Ann Grifalconi. Kansas City and New York. Bobbs-Merrill Co., Inc. 1965 unpaged.
To read to city children. Excellent pictures and real situations. Gives the Negro child a chance to identify with everyone's pattern of living.

GRASSHOPPERS AND CRICKETS, by D. C. Hogner. New York. Thomas Y. Crowell Co. 1960 61 pp.
Introductory book for adults or children. Interesting, easy to read and understand. Scientifically accurate drawings and diagrams. Large print, good format.

SPAGHETTI FOR BREAKFAST, by Sesyle Joslin and Katharine Barry. New York. Harcourt, Brace & World, Inc. 1965 unpaged.
Delightfully humorous English-Italian phrase book for the young at heart. Charming illustrations. Especially useful for Italians learning English.

BENJIE, by J. M. Lexau. New York. Dial Press, Inc. 1964 unpaged.
For parents to read to or with children. Story of a little Negro boy. Excellent illustrations. Easy-to-read print.

INVITACION AL INGLES, by Margarita Madrigal and Ursula Meyer. New York. Latin American Institute Press, Inc. 1965 192 pp.
Simple method for introducing Spanish-speaking people to English. For those who can read and write in their own language.

RUNAWAY SLAVE, by Ann McGovern. New York. The Four Winds Press. 1965 unpaged.
Dramatic easy-to-read short biography of Harriet Tubman. Good introduction to the social problems at the time of the Civil War. Clear dark type, well spaced pages and lines. Attractive illustrations on each page.

ALEXANDER GRAHAM BELL: MAN OF SOUND, by Elizabeth Rider Montgomery. Champaign, Illinois. Garrard Publishing Company. 1963 80 pp.
A "Discovery Book". Informative, authentic. Interesting and easy to read. Many colored illustrations. Large type, wide spaced lines.

FUN FOR CHRIS, by B. E. Randall. Chicago, Illinois. Albert Whitman & Co. 1956 unpaged.
To read to children. Interesting material on inter-racial relationships. Nicely illustrated in full color and black and white. Good format.

FUN-TIME PUPPETS, by Carrie Rasmussen and Caroline Storck. Chicago. Children's Press, Inc. 1952 41 pp.
Clear detailed instructions in simple language on how to make and use puppets of many kinds. Used to develop interest in stories and improve speech. Large type, colorful illustrations.

FIRST AT THE FINISH
GUIDES TO HIGH ADVENTURE
I FELL 18,000 FEET
MEN WHO DARE THE SEA
SANTA FE TRADERS
VALLEY OF 10,000 SMOKES
WHAT'S ON THE MOON?
Pleasantville, N.Y. Reader's Digest. 1965 32 pp. each.
Adult readers. Collection of short articles adapted from Reader's Digest. Same format except larger type and wider spaced lines. Usable exercises follow these high interest articles.

SCIENCE READER, GREEN BOOK.
Pleasantville, N.Y. Reader's Digest. 1963 128 pp.
Articles adapted from Reader's Digest, same format but larger type and wider spaced lines. Contains exercises and glossary. Many illustrations in color.

LEARNING AND WRITING ENGLISH, by M. S. Robertson. Austin, Texas. Steck-Vaughn Co. 1964 125 pp.
Workbook for adult beginners. Self-help approach. Presents basic English simply. Stresses writing approach. Large, clear, easy-to-read type.

WRITE YOUR OWN LETTERS, by L. B. Rosenfield and A. W. Cass. New York. Noble and Noble Publishers, Inc. 1964 64 pp.
Attractive pamphlet for adult beginners. Contains examples of business and social letters, checks, postal money orders, telegrams. Large type, well set on page.

THE WONDERFUL EGG, by G. W. Schloat. New York. Charles Scribner's Sons. 1952 unpaged.
Contains material of interest to adults as well as children. A series of remarkable photos by author shows development of the chick within the egg. Has a chapter on some of the many ways to cook eggs and how to determine their degree of freshness.

HOW TO GROW HOUSE PLANTS, by M. E. Selsam. New York. William Morrow and Co., Inc. 1960 96 pp.
Format good for easy reading. Directions for care; well illustrated.

TONY'S BIRDS, by M. E. Selsam. New York. Harper & Row, Publishers, Inc. 1961 64 pp.
Story of a boy and his father. Not condescending in parent-child relationships. Opens new facets in awareness of outdoor world. Well arranged, large type, good illustrations.

THE CAT IN THE HAT, by Dr. Seuss. New York. Ramdom House, Inc. 1957 61 pp.
To read to children. Lively, amusing, interesting story told in easy-to-read language with humorous rhythmic repetition. Illustrated.

ABOUT FOOD AND WHERE IT COMES FROM, by Terry Shannon. Chicago, Illinois. Melmont Publishers, Inc. 1961 31 pp.
Global approach to foods other than fruits and vegetables. Good format, large type. Text and illustrations closely coordinated. Used to supplement "Eating is Fun,"* and "About the Vegetables on Your Plate."**

GOOD MANNERS IN THE UNITED STATES, by Bengt Simonsson and Earl Roe. Syracuse, N.Y. New Readers Press. 1961. 24 pp.
Easy-to-read pamphlet. Short sentences and well illustrated with photographs. Members of some groups with whom we used it liked it so well that many wanted to own copies.

I WANT TO LEARN ENGLISH, by H. A. Smith. Austin, Texas. Steck-Vaughn Co. 1965 112 pp.
Workbook to follow or accompany author's "I Want to Read and Write."*** Content built around adult interests. Large type, good illustrations.

AT THE WHOLESALE PRODUCE MARKET, by D. V. Stever. Chicago, Illinois. Melmont Publishers, Inc. 1955 31 pp.
To read to or with children. Over-all view from farm to market presented in easy English. Large clear type, excellent photos of men at work.

NEW PRACTICE READERS, Book A, by C. R. Stone and Ardis Burton. New York. McGraw-Hill Book Co., Inc. 1960 144 pp.
Self-help workbook contains a variety of short, interesting, informative readings. Large print, well spaced lines.

TROUBLE AND THE POLICE, by Nicholas Titus and Negash Gebremariam. Syracuse, N.Y. New Readers Press. 1959 23 pp.
Small pamphlet, presents facts at a level understandable to all. Policeman's role presented in positive light. Illustrated.

WAKE UP CITY!, by Alvin Tresselt. New York. Lothrop, Lee & Shepard Co., Inc. 1957 unpaged.
Easy to read to children. Story of urban living, transportation, mobility of people told in short sentences, a few to a page, in extremely large print. Beautiful and colorful pictures.

ABOUT CARGO SHIPS, by M. J. Uhl. Chicago, Illinois. Melmont Publishers, Inc. 1962 31 pp.
Introductory survey with clear informative illustrations. Complements books on food, transportation, ships, interest in jobs at the "Port of Cleveland." Excellent format.

* See Step I, p. 3
** See Step III, p. 11
*** See Step I, p. 5

(PA 714) BABIES LOOK AND LEARN, 8 p.
(PA 716) TALK WITH BABY, 8 p.
(PA 711) BABIES TOUCH, TASTE AND LEARN, 8 p.
(PA 710) PLAY GAMES WITH BABY, 8 p.
(PA 709) BOOKS FOR CHILDREN, 2 p.
(PA 713) FUN WITH CIRCLES, 4 p.
(PA 722) LEARNING THROUGH TOUCH, 2 p.
(PA 724) LEARNING DIFFERENT SHAPES, 8 p.
(PA 718) TALK AND LISTEN, 8 p.
(PA 717) PARENTS AND TEENAGERS, 12 p.
U. S. Department of Agriculture, Division of Home Economics, Federal Extension Service. Washington, D.C. U. S. Government Printing Office. 1966
Listed as "Child Development Series, Low Income Publications, 1966." Illustrated, large-print parent-guide leaflets. Very simply written, profusely and beautifully illustrated.

OUR AMERICAN WAY OF LIFE, by U.S. Department of Justice. Washington, D.C. U. S. Goverament Printing Office. 1965 105 pp.
First of three work books from the "Becoming a Citizen" series. Extremely large, clear print. Illustrated.

FIGURE IT OUT, Book I, by M. C. Wallace. Chicago, Illinois. Follett Publishing Co. 1965 64 pp.
Excellent beginner's mathematics workbook with good format. Used extensively.

WE HONOR THEM, Volume I. 1964
WE HONOR THEM, Volume II. 1965, by W. M. Watson. Syracuse, N.Y. New Readers Press. 49 pp. each.
Each volume contains 20 easy-to-read one-page sketches of American Negroes who have contributed to their nation and fellow man. Volume II emphasizes contemporary figures. Reading gets progressively more difficult towards the end of both volumes. Exercises and games are included. Small magazine format with illustrations.

BITS THAT GROW BIG, by I. E. Webber. New York. William R. Scott, Inc. 1949 64 pp.
To read with or to children. The story of plant reproduction with simple text and fine illustrations. Many easy-to-do experiments.

MEET JOHN F. KENNEDY, by N. B. White. New York. Random House. 1965 85 pp.
For the beginning reader ready to take in facts. Adults find this book as interesting as do children. Large type, fully illustrated with photographs. One of the most popular of all the books used.

STEP III

FAMILY LIFE IN THE U.S.A., by Gladys Alesi and Dora Pantell. New York. Regents Publishing Co., Inc. 1962 138 pp.
An easy reader, adult centered, continuous story with each chapter an independent unit. Small magazine size, large print, very wide-spaced lines increase readability. Illustrations in black and white.

ABOUT THE VEGETABLES ON YOUR PLATE, by V. E. Allee. Chicago, Illinois. Melmont Publishers, Inc. 1960 31 pp.
A comprehensive approach from plant to market. Complements "About Food and Where It Comes From,"* and "Eating Is Fun."** Clear type and simple illustrations combine to make this very readable.

TEN GREAT MOMENTS IN SPORTS, by Maury Allen. Chicago, Illinois. Follett Publishing Co. 1961 58 pp.
Small-size book of interesting reading about real athletes. Large print, well illustrated with good drawings.

INSECT ENGINEERS, by Ruth Bartlett. New York. William Morrow and Co., Inc. 1957 128 pp.
The story of ants in easy-to-read text with excellent, enlarged pictures. Large clear type, lines widely spaced. Includes instructions on collecting and keeping ants for observation. Has been especially appealing to men.

ALUMINUM, by Bart Benedict. Menlo Park, California. Lane Book Co. 1961 65 pp.
Accurate story of discovery, development and uses, told in simple language with extensive illustrations. Especially interesting to workers in the industry. Large print, well spaced lines. Indexed.

FREDERICK DOUGLASS, by Arna Bontemps. New York. Alfred Knopf. 1959 177 pp.
Easy-to-read story of this significant statesman, orator and writer. Excellent print, well-spaced pages, and interesting illustrations.

ARITHMETIC, by E. W. Brice. New York. Holt, Rinehart and Winston, Inc. 1963 300 pp.
Complete review of number concepts written for adults. Somewhat formidable in size. Used with guidance and encouragement.

THE BROWNS AND THEIR NEIGHBORS, Reader IV, by E. L. Bright and E. C. Mitchell. New London, Connecticut. Arthur C. Croft Publications. 1949 14 pp.
Most difficult of the "Home and Family Life" series of four for adult beginners. Frequent repetition of words and phrases, sentences longer. Very widely spaced lines, large print, and illustrations well adapted to the purpose. Large pamphlet size. ***

THE TELEPHONE, by Henry Brinton. New York. John Day Co. 1962 48 pp.
For the scientifically curious who have taken the first steps in reading. Vocabulary as simple as possible for explaining a technical subject. Numerous helpful pictures. Easy-to-read introduction to early means of communication. Development and operation of the telephone explained clearly. Large type, well spaced lines.

ADVENTURES IN SPACE, by Sara Bulette. Chicago, Illinois. Follett Publishing Co. 1961. 59 pp.
Simple introduction to science fiction for interesting reading practice.

* See Step II, p. 9
** See Step I, p. 3
*** See also Step I p. 3 and Step II p. 6

MEET ABRAHAM LINCOLN, by Barbara Cary. New York. Random House, Inc. 1965 86 pp.
A "Step-up" book with extremely large print, good illustrations. Appeals to adult readers as well as children. A popular topic.

THE MOTT BASIC LANGUAGE SKILLS PROGRAM, Series 600 A, by Byron Chapman and Louis Schultz. Chicago, Illinois. Allied Educational Council. 1965 221 pp.
Workbook drill. A continuation of 300 A* and 300 B**, but more technical and advanced.

FIRST MEN IN SPACE, by S. M. Clark. Chicago, Illinois. Follett Publishing Co. 1961 59 pp.
Balloons and balloonists, interesting reading in story form. Historic and scientific, topic of present-day space program interest. Illustrated.

STORIES TO SURPRISE YOU, one of the Collier-Macmillan English Readers. New York. The Macmillan Company. 1964 87 pp.
Shortened and adapted stories with interesting plots for adults. Reading practice at an easy level. Glossary and exercises included. Small magazine size, illustrated in black and white.

WHAT MAKES A CAR GO?, by Scott Corbett. Boston, Massachusetts. Little, Brown and Co. 1963 43 pp.
A book of facts, for adults as well as children. Easy to read and understand. Excellent diagrams. Large print, well spaced lines. For near beginners with a "scientific" turn of mind.

THE FIRST BOOK OF PRESIDENTS, by Harold Coy. New York. Franklin Watts, Inc. 1952 68 pp.
Good introductory book at an easy reading level. One-page sketch and a picture of each president included. Large print, well spaced lines, many illustrations, make for ease of reading. Indexed.

SELECTED STORIES BY AMERICAN AUTHORS, edited by Kenneth Croft and E. F. Croft. Englewood Cliffs, New Jersey. Prentice-Hall International, Inc. 1962 112 pp.
Familiar pieces of American literature shortened and adapted for easy reading. Includes notes and valuable exercises. Small magazine-size format.

STORIES BY WASHINGTON IRVING, adapted with notes and exercises, by Kenneth Croft and E. F. Croft. Englewood Cliffs, New Jersey. Prentice-Hall International, Inc. 1962 121 pp.
Shortened and modified for easy reading. Contains notes and valuable exercises. Small, magazine-size format.

EASY READING SELECTIONS IN ENGLISH, by R. J. Dixson. New York. Regents Publishing Co., Inc. 1948 133 pp.
Simplified versions of well-known stories by classic authors. Includes drills in conversation. Questions after each section. Small, magazine-size format.

*See Step I, p. 3
**See Step II, p. 6

THE FIRST BOOK OF MEASUREMENT, by Sam and Beryl Epstein. New York. Franklin Watts, Inc. 1960 60 pp.
Excellent, interesting introductory book. All types of units are covered in a somewhat historical approach. Many interesting illustrations. Used with some supervision and guidance.

GEORGE WASHINGTON CARVER, by Sam and Beryl Epstein. Champaign, Illinois. Garrard Publishing Co. 1960 80 pp.
Easy, interesting to read, historically accurate. A "Discovery Book" with excellent illustrations and large type. Enthusiastically received by adults. Educational and informative, timely.

ALL ABOUT US, by E. K. Evans. New York. Golden Press, Inc. 1957 95 pp.
Easy-to-read introduction to some simple yet misunderstood facts of human existence. Helps in the struggle for unprejudiced attitudes. Entertaining and informative book. Large clear print, well spaced lines, and many gay, appealing illustrations.

THE STORY ABOUT PING, by Marjorie Flack and Kurt Wiese. New York. Viking Press. 1933 32 pp.
To read to children. Many colorful pictures with a few lines of reading on each page. Can be used with the 16 mm. movie of the book.

BIBLE BRIEFS, by Hope M. Fraser. New York. World Literacy Evangelism, Inc. 1965 191 pp.
Written in simple outline style for ease of reading. Type somewhat small. Illustrated with many black and white drawings.

THE SUN, THE MOON AND THE STARS, by Mae and Ira Freeman. New York. Random House, Inc. 1959 61 pp.
A good introductory book. Easy-to-read explanations. Large print, simple vocabulary, with important words in special type. Excellent illustrations, indexed.

WHY YOU NEED INSURANCE, by George Gillespie and George Wanyee. Syracuse, N.Y. New Readers Press. 1959 24 pp.
Practical content of real value to new reader, told in conversational story form. Small pamphlet with good print, well spaced lines, photos, drawings and glossary.

OLD YELLER, by Fred Gipson. New York. Harper & Row. 1956 158 pp.
Story of Texas hill-country life. Told vividly in the first person. Gives "feel" of the seasons and a boy's reactions. Clear type, well-spaced lines. Beautiful black and white drawings.

THE JOB AHEAD, Volume I, edited by Herman Goldberg and Winifred Brumber. Chicago, Illinois. Science Research Associates, Inc. 1963 168 pp.
Easy-to-read stories about young people looking for jobs. Part of the New Rochester Occupational Reading Series. Good print, excellent illustrations.

JOHN F. KENNEDY, by C. P. Graves. Champaign, Illinois. Garrard Publishing Co. 1965 80 pp.
Appeals to adults as well as children. Easy and fun to read, authentic as to facts. Large type, widely spaced lines, short sentences, illustrations in color.

THE OLD MAN AND THE SEA, by Ernest Hemingway. New York. Charles Scribner's Sons. 1952 127 pp.
Novel about a Cuban fisherman. Large type, well spaced lines, good margins.

SYSTEM FOR SUCCESS, Book 2, by R. L. Henney. Chicago, Illinois. Follett Publishing Co. 1965 142 pp.
Workbook divided into three parts: reading, arithmetic, and English. Large, clear type, well spaced lines.

BUTTERFLIES, by D. C. Hogner. New York. Thomas Y. Crowell Co. 1962 69 pp.
Short sections, large print, widely spaced lines make this introductory book appealing to adults as well as children. Excellent, authentic, profuse illustrations. Designed to stimulate curiosity about the world of nature. Indexed.

BASIC DICTIONARY OF AMERICAN ENGLISH, by Holt Editorial Staff. New York.. Holt, Rinehart and Winston, Inc. 1962 848 pp.
Word entries in bold large-size type. Well spaced lines, guide words at top of page, illustrated.

THE BEST OF SIMPLE, by Langston Hughes. New York. Hill & Wang, Inc. 1961 245 pp.
Selected short stories from three out-of-print books. Well received. Use of regional dialect makes readers aware of common errors.

THE BOOK OF NEGRO HUMOR, by Langston Hughes. New York. Dodd, Mead & Company. 1966 265 pp.
Very amusing. Hilarious selections by Mams "Jackie" Mabley, Dick Gregory, Arna Bontemps, etc. Lessons to be learned as it hits upon the truth of the racial situation.

A PICTORIAL HISTORY OF THE NEGRO IN AMERICA, by Langston Hughes and Milton Meltzer. New York. Crown Publishers, Inc. 1956 347 pp.
Concise pictorial accounts of important events, with more than 1,000 illustrations reproduced from prints, engravings, photographs, pictures, cartoons, broadsides, etc. Used for reference.

FROM COINS TO KINGS, by Daisy Jones and J. L. Cooper. New York. Harper & Row Publishers, Inc. 1964 384 pp.
For the learner just beyond the mechanics-of-reading stage, a self-help book. Attractive illustrations, large type, well spaced lines. Glossary at end.

CHRISTOPHER COLUMBUS, by Mervyn D. Kaufman. Champaign, Illinois. Garrard Publishing Company. 1963 96 pp.
Vividly written, historically accurate, easy-to-read text combined with numerous excellent illustrations. Maps on inside covers. Large type and well-spaced lines.

THE FIRST BOOK OF GARDENING, by Virginia Kirkus. New York. Franklin Watts, Inc. 1956 69 pp.
Written in an interesting, easy-to-read manner, large type, well spaced lines. Many good illustrations and diagrams. Indexed. Adults could read this to children also.

LET THE HURRICANE ROAR, by Rose Wilder Lane. New York. David McKay Company, Inc. 1933 152 pp.
A novel for beginning readers. Story of courageous Dakota pioneers which makes an American proud of his heritage. Clear print, well spaced lines, small, easy-to-read book.

OUR FRIEND THE FOREST, by Patricia Lauber. Garden City, N.Y. Doubleday & Co., Inc. 1959 61 pp.
For adults as well as children, a conservation story. Clear large type, well spaced lines. Many excellent illustrations. Indexed.

THE DELSO SISTERS, BEAUTICIANS
JOHN LEVERON, AUTO MECHANIC
MARIE PERRONE, PRACTICAL NURSE
THE MILLERS AND WILLIE B., BUTCHER, BAKER, CHEF
by Lillian Lerner and Margaret Moller. Chicago, Illinois. Follett Publishing Co. 1965 96 pp. each.
A vocational reading series. Important information in easy-to-read story form. Excellent illustrations. The tests at the end of each chapter were found usable only with supervision.

LEWIS AND CLARK, by Elizabeth Rider Montgomery. Champaign, Illinois. Garrard Publishing Company. 1966 96 pp.
Historically accurate, vividly written, easy-to-read book. Numerous and beautiful illustrations. Large clear type, wide-spaced lines. Maps on inside covers.

GREAT MOMENTS IN AMERICAN HISTORY, by Gordon Parker. Chicago, Illinois. Follett Publishing Co. 1961 43 pp.
Eight war episodes. Simple presentation. Appeals to men, exciting reading. History in story form, for those who are mastering the mechanics of reading. Good print, well spaced lines, illustrated.

THE FIRST BOOK OF BRIDGES, by Creighton Peet. New York. Franklin Watts, Inc. 1953 66 pp.
Notable bridges seen not just as everyday things, but as the result of much time, effort and genius. Especially good for men who are "on the way" to good reading. Many excellent photos, short glossary, good print, well spaced lines, indexed.

THE WHITE HOUSE, by Mary Phelan. New York. Holt, Rinehart and Winston, Inc. 1962 unpaged.
Gives beginning readers a deep understanding of the story behind the White House and the conditions under which different presidents lived. Can be read to or with children. Interesting illustrations, large clear type, wide margins.

SCIENCE READER: ORANGE BOOK. Pleasantville, N.Y. Reader's Digest Services, Inc. 1964 128 pp.
Articles adapted from Reader's Digest. Same size, with larger type and wider spaces between lines. Exercises and glossary, many colorful illustrations.

WHAT IS A MAGNET, by G. H. Reuben and Gloria Archer. Chicago, Illinois. Benefic Press. 1961 48 pp.
Basic comprehensive discussion defines as well as describes. Large very clear black print, well spaced pages. Picture dictionary in color at end. Especially appealing to men. Can be read to or with children.

THE STORY OF OHIO, by R. M. Robinson and M. E. Harris. Columbus, Ohio. Charles E. Merrill Books, Inc. 1963 80 pp.
Can be used as workbook, has suggested activities and tests. Interesting and important information for reference also. Illustrations include maps, one showing counties of Ohio. Very useful.

AROUND THE WORLD WITH DARWIN, by M. E. Selsam. New York. Harper & Row. 1960 47 pp.
An introduction to Darwin and the voyage of the Beagle. Understandable text, vivid and exciting pictures, large print, well spaced, wide margins.

BIRTH OF AN ISLAND, by M. E. Selsam. New York. Harper & Row. 1959 42 pp.
Scientifically sound, informs without being patronizing, and gets away from "workbook" vocabulary. Vivid and beautiful pictures, good type, easy to read.

MEASURE, CUT, AND SEW, by Johnetta Starks. New York. Holt, Rinehart and Winston, Inc. 1966 202 pp.
Presents sewing information in a simple, readable way. Large print, well spaced lines, double-column page. Many illustrations.

LOOKING AT MAN'S PAST, by Hart Stilwell. Austin, Texas. Steck-Vaughn Co. 1965 48 pp.
Communicates difficult concepts clearly and simply. Sensitive and accurate illustrations. Includes simple experiments and thought-provoking questions. Large type, well spaced pages.

NEW PRACTICE READERS, Book D, by C. R. Stone and C. C. Grover. New York. McGraw-Hill Book Co. 1962 188 pp.
A self-help book, wide variety of short, interesting material in story form. Used with supervision and guidance. Large clear print, well spaced lines, illustrated.

WHAT IS ELECTRICITY, by B. J. Syrocki. Chicago, Illinois. Benefic Press. 1960 46 pp.
General introduction written in a direct easy-to-read style. A thorough treatment for the level of writing. Large clear type, well spaced lines and excellent illustrations.

MY DOG RINTY, by Ellen Tarry and M. H. Ets. New York. Viking Press. 1946 48 pp.
A story about real people with a definite appeal to readers of all ages. Illustrated with excellent human-interest photographs of Negroes. Good print, well spaced lines, wide margins. Older-age group liked this very much, perhaps identifying with grandchildren.

ADVANCED JUNIOR DICTIONARY, by E. L. Thorndike and Clarence Barnhart. Chicago, Illinois. Scott, Foresman and Co. 1965 946 pp.
Excellent for use with new readers. Definitions are above the simple level, contains more adult vocabulary. Illustrative sentences used freely to clarify complex meanings, print smaller than that of the Holt "Basic Dictionary of American English."* Guide words at top of page.

* See Step III p. 14

GET YOUR MONEY'S WORTH, by Aurelia Toyer. New York. Holt, Rinehart and Winston, Inc. 1965 202 pp.
Excellent information in interesting story form. A book that everyone wanted to own. Questions at end of chapters. Large clear print, well spaced lines. Small magazine size makes for ease of using.

GUADALCANAL DIARY, simplified edition, by Richard Tregaskis. New York. Random House. 1955 192 pp.
Simplified edition of the story of a vital World War II campaign, by "a man who was there". Easy-to-read large type, wide-spaced lines. Illustrated with photographs. A man's book.

THE MONEY YOU SPEND, by R. H. Turner. New York. Follett Publishing Co. in cooperation with New York University Press. 1962 48 pp.
Easy-reading workbook. Practical arithmetic centered on story of young adult boy. Workbook aspect can be played down and only selected exercises read. Good print, well spaced lines.

THE PERSON YOU ARE, by R. H. Turner. New York. Follett Publishing Co. in cooperation with New York University Press. 1962 48 pp.
Not used as a workbook, short episodes only were selected. Good print, well spaced lines. Material of high interest and easy readability. Centers on real problems.

FIGURE IT OUT, Book II, by M. C. Wallace. Chicago, Illinois. Follett Publishing Co. 1965 80 pp.
The second of two mathematics workbooks. Excellent section on fractions. Good format. Used extensively.*

SHORT STORIES OF FAMOUS WOMEN, edited by P. A. Wanamaker. New York. Noble and Noble Publishers, Inc. 1965. 270 pp.
Short fictional biographies, mainly of American women, very simply told. Very large clear print, well spaced lines. For the reader capable of only a short-term interest.

BIRDS IN THEIR HOMES, by Addison Webb. Garden City, N.Y. Doubleday & Company, Inc. 1947 67 pp.
U. S. birds. Easy to read with beautiful, authentic pictures in color. Describes fifty-four birds of city, country and garden, how they live, build their nests and care for their young. Pictures by Sabra Mallett Kimball.

BABY CARE, by E'Lane Wingerson, revised by Betty Cleland. Kalamazoo, Michigan. Kalamazoo Library System. 1966 21 pp.
One of a series of eight small, stapled pamphlets written for adults with limited reading ability, giving basic information in areas of home and family life, safety and citizenship. Large clear type. Illustrated.

STEP IV

TOOLS IN YOUR LIFE, by Ruth Adler. New York. John Day Co. 1956 128 pp.
Discusses with clarity the invention, as well as the development of tools. Makes difficult topics interesting and simple. Chapters divided into short detailed sections. Large type, well spaced lines, illustrations and index.

* See also Step II p. 10

PICTURE BOOK OF OHIO, by Bernadine Bailey. Chicago. Albert Whitman & Co. 1950 30 pp.
Interesting and useful in understanding our own state. Easy-to-read, large type, many colorful illustrations, indexed.

THE FIRST BOOK OF ROADS, by Jean Bothwell. New York. Franklin Watts, Inc. 1954 64 pp.
The reason man builds roads, descriptions of early roads, importance of modern highways told in easy-to-read, interesting manner. Large type, wide margins, many fine helpful illustrations. Indexed.

THE MARVEL OF GLASS, by Walter Buehr. New York. William Morrow and Company. 1963 95 pp.
Combines history with a clear, absorbing discussion of glass products. Describes method of production. Stresses important applications of glass today. Large, easy-to-read well-spaced type. Attractive illustrations. Indexed.

MAGIC MIXTURES: ALLOYS AND PLASTICS, by Philip Carona. Englewood Cliffs, New Jersey. Prentice-Hall, Inc. 1963 64 pp.
Good simple basic explanation. Detailed descriptions of the makeup of stainless steel. Helpful illustrations, large print, well spaced, indexed. Good in the Cleveland area, men find this gives some insight into a fast developing field.

THE MOTT BASIC LANGUAGE SKILLS PROGRAM, Series 600 B, by B. E. Chapman and Louis Schulz. Chicago. Allied Education Council. 1965 184 pp.
Workbook, presents a broad range of word usage. This 600 series follows the 300 A* and 300 B** in sequence of difficulty.

MILLIONS OF YEARS AGO, by Edwin H. Colbert. New York. Thomas Y. Crowell. 1958 153 pp.
Simple in ideas. Difficult scientific names are phonetically pronounced in this interesting account of prehistoric life in North America. Explains with wit and clarity how fossil hunters work. Used for historical approach especially regarding our own state of Ohio.

THE FIRST BOOK OF AMERICAN HISTORY, by H. S. Commager. New York. Franklin Watts, Inc. 1957 62 pp.
Excellent, interestingly presented material. Large clear print, well spaced lines, many excellent illustrations. Indexed.

STORIES BY EDITH WHARTON, adapted with notes and exercises, by Kenneth Croft and E. F. Croft. Englewood Cliffs, New Jersey. Prentice-Hall International, Inc. 1962 110 pp.
Stories shortened and divided into convenient parts. Good, clear type.

STORIES FOR TODAY, by Edgar Dale. Madison, Wisconsin. U. S. Armed Forces Institute. 1948 156 pp.
Interesting variety of short stories, simply told. Questions at the end of each to test comprehension. Large clear print, well spaced lines. Similar to Reader's Digest in size. Illustrated.

* See Step I, p. 3
** See Step II, p. 6

KINGS OF THE HOME RUN, by Arthur Daley. New York.
B. P. Putnam's Sons. 1962 253 pp.
With humor and insight gained from knowing each man personally, this New York Times sportswriter tells of twenty-one players who have hit above the 300 mark in home runs. Good clear print, well spaced lines, many photos. Indexed.

THE DESERT
THE FOREST
THE SEA
by Leonard Engel and Editors of LIFE. Morristown, N.J. Silver Burdett. 1964 191 pp each.
Adapted by the editors of Silver Burdett from the LIFE Nature Library. Presents general information in an interesting, attractive format replete with photos, many in color. Clear, easy-to-read, well spaced lines. Indexed.

THE FIRST BOOK OF THE UNITED NATIONS, by Edna Epstein.
New York. Franklin Watts, Inc. 1965 94 pp.
Explains U. N. procedures as simply as possible. Large clear print. Many illustrations. Contains list of members, glossary. Indexed.

THE STORY OF DAMS, by Peter Farb. Irvington-on-Hudson, New York.
Harvey House, Inc. 1961 127 pp.
Interesting, fact-filled book. Famous dams of the world featured in both text and illustrations. Color plates, photographs, pronouncing dictionary and hints on career-building for the young adult. Clear print, well spaced lines, pronouncing index.

TREES AND THEIR WORLD, by C. L. Fenton and D. C. Pallas. New York.
John Day Co. 1957 96 pp.
Discussion centers on North American trees. Accurately and beautifully illustrated with two hundred drawings. Large print, indexed.

ABC'S OF HAND TOOLS, by General Motors Corp. Detroit, Michigan.
General Motors Corp. 1945 46 pp.
Correct usage and care of tools. A simple presentation in the form of a lecture by a good mechanic. Profuse and humorous illustrations carry much of the story. Glossary in picture form at end.

STORIES BY EDGAR ALLAN POE, adapted with notes and exercises, by D. P. Harris. Englewood Cliffs, New Jersey. Prentice-Hall International, Inc. 1962 116 pp.
Shortened adaptations into convenient parts. Good, clear type.

THEY SERVED AMERICA, by Carol Hoff. Austin, Texas. Steck-Vaughn Company. 1966 151 pp.
Brief biographies of twenty-seven important personages from all walks of life. Simple sentence structure and vocabulary. Clear, easy-to-read type and well spaced lines.

FAMOUS AMERICANS, 61 pp.
FASCINATING STORIES FROM YESTERDAY, 63 pp.
by John A. Hurst and Judith J. Tom. Chicago, Illinois. Mid-American Publishing, Inc. 1965
Part of the " . . . and hereby hangs the tale" series. Easy-to-read, historical-biographical selections. Little known facts about well known people, places and things told in an unusual way. Full of suspense. Well spaced lines, dark clear type. Illustrated. Alphabetical list of difficult or "stumble" words included.

JACK LONDON'S - THE CALL OF THE WILD, adapted with notes and exercises, W. E. Jones. Englewood Cliffs, New Jersey. Prentice-Hall International, Inc. 1962 109 pp.
Shortened and simplified. Valuable exercises and notes. Large, clear type.

THE TALE OF A WOOD, by H. B. Kane. New York. Alfred A. Knopf, Inc. 1962 112 pp.
Delightful natural history of temperate forest through the eyes of an imaginative boy. Superb photos and drawings, large print, well spaced lines. Indexed.

THE INDIAN FIGHTERS, by William Kendrick. Chicago. Follett Publishing Co. 1961 42 pp.
Story of our westward moving settlers. Many drawings, short chapters, interesting practice reading. Good, clear print.

RAMON OF PUERTO RICO, by Francis Kohan and T. T. Weil. New York. Noble and Noble Publishers, Inc. 1964 279 pp.
Interesting story with study helps at end of each chapter. Many excellent photographs. Large print, well spaced lines, wide margins. Good to introduce non-Puerto Ricans to their fellow countrymen.

STORIES BY O. HENRY, adapted with notes and exercises, by M. H. Larson. Englewood Cliffs, New Jersey. Prentice-Hall International. 1962 118 pp.
Adapted with notes and exercises. Shortened and divided into convenient parts. Interesting reading. Good, clear print.

WHAT DOES A CONGRESSMAN DO?, by David Lavine. New York. Dodd, Mead & Co. 1965 64 pp.
Excellent, on-the-spot photographs make this a readily understandable text. Large print, well spaced lines, a vivid presentation.

WORTH FIGHTING FOR, by Agnes McCarthy and Lawrence Reddick, New York. Doubleday & Company, Inc. 1965 118 pp.
Excellent, authentic history of the Negro in the U. S. during the Civil War and Reconstruction. Clear print, wide-spaced lines. Indexed and well illustrated. Paper-covered, small-magazine size.

ENGINES, by J. S. Meyer. Cleveland and New York. World Publishing Co. 1962 78 pp.
Clear and lively, easy-to-understand presentation of scientific material. Concise, fully illustrated descriptions of every important modern engine. Large clear print, well spaced lines. Indexed.

THE STORY OF THE AMERICAN NEGRO, by Earl Schenck Miers. New York. Wonder Books. 1965 48 pp.
Easy-to-read large clear print, well illustrated with photographs, some in color.

THE STORY OF THE F.B.I., by Earl Schenck Miers. New York. Grosset & Dunlap. 1965 48 pp.
Behind-the-scenes report on methods, techniques, training and duties of special agents. Notable cases examined. Large clear type, well spaced lines, printed in double columns. Profusely illustrated with photographs.

THE STORY OF JOHN F. KENNEDY, by Earl Schenck Miers. New York. Wonder Books. 1964 48 pp.
Easy-to-read, large clear print and well illustrated with photographs, some in color.

GRANDMA MOSES: MY LIFE'S HISTORY, by Anna Mary Robertson Moses. New York. Harper & Row. 1948 140 pp.
Life of a self-made artist in New York State and Virginia. Contains reproductions, in full color, of 16 of the author's paintings. Clear print, well spaced pages.

CALL THEM HEROES, Books I & II, by New York City Board of Education. Morristown, New Jersey. Silver Burdett Co. 1965 80 pp. each.
Two of a series of four small books. Alive and meaningful stories of New York men and women of different origins who have achieved some measure of success in spite of such obstacles as slum life, prejudice and language barriers. Many excellent photos break pages into manageable units. Print somewhat small. Well liked.

THE GOLDEN TREASURY OF NATURAL HISTORY, by Bertha Morris Parker. New York. Golden Press. 1952 216 pp.
An introductory encylopedia for reference work by one of our best popular writer-educators. Authentic, profuse illustrations, in color. Helpful charts. Indexed.

SCIENCE READER, BLUE BOOK 1961 144 pp.
SCIENCE READER, RED BOOK 1962 143 pp.
Pleasantville, N.Y. Reader's Digest.
Articles adapted from Reader's Digest and in same format except for larger print and wider spaces between lines. Glossary of scientific terms at end. Includes suggested experiments and some books listed for further reading.

SHORT STORIES OF FAMOUS MEN, by J. J. Reynolds, M. A. Horn and Phoebe Mizell. New York. Noble & Noble Publishers, Inc. 1953 309 pp.
Gives main facts in the lives of selected famous men from the time of Alexander The Great through World War II. Questions after each story and short list of words for study. Very large print and widely spaced lines. Indexed. Good for those readers capable of only a short-term interest.

GREAT AMERICAN NEGROES, by Ben Richardson. Revised by W. A. Fahey. New York. Thomas Y. Crowell Co. 1956 339 pp.
Brief introduction to some of the accomplishments of American Negroes in various fields. Pen-and-ink portraits, clear large print, well spaced lines, wide margins, indexed. Well liked. For all, of whatever race.

THE HOW AND WHY WONDER BOOK OF NORTH AMERICA, by Irving Robbin. New York. Wonder Books. 1962 48 pp.
Excellent material, easy-to-read, large clear type. Well illustrated in color.

COMPLETE POEMS, by Carl Sandburg. New York. Harcourt, Brace & World, Inc. 1950 676 pp.
Well liked, very positive reactions shown to selections from this collection of poems.

EVERYDAY MACHINES AND HOW THEY WORK, by Herman Schneider. New York. McGraw-Hill Book Co. 1950 192 pp.
Brief explanations in informal interesting language. Large dark type, well spaced lines. Profuse, clear and excellent illustrations. Indexed.

EVERYDAY WEATHER AND HOW IT WORKS, by Herman Schneider. New York. McGraw-Hill Book Co. 1961 194 pp.
Simple explanations of the latest data on use of radar, airplane reconnaissance, weather satellites and other new weather detection devices. Clear, simple instructions for building homemade devices from milk cartons, needles, eye droppers, hairs, etc. Gay, vividly descriptive and scientifically accurate pictures. Indexed, informal, interesting and useful.

THE CHILD'S STORY OF THE NEGRO, by J. D. Shackelford. Washington, D.C. Associated Publishers, Inc. 1956 222 pp.
Very popular book with adults. An excellent history reader telling simple but complete story of the Negro from Africa to America. Good print, wide margins, well spaced lines. Includes questions for discussion, exercises, a short list of books, and is indexed.

DOCTOR DAN
LUIS THE GOOD CITIZEN
TOUGH LITTLE SCIENTIST
Springboards Reading Program. New York. Portal Press. 1966 4 pp. each.
Three of the series of forty, four-page pamphlets the size of a typewritten page, called "Springboards". Each is a complete unit. First page carries a photo, pages two and three the story, and page four a short quiz. Written on a third to sixth grade reading level, the stories and historical articles are adult oriented and include history, social guidance, national and world problems. Emphasizes contributions of all racial and ethnic groups. Well liked, especially by the men.

SUCCESS IN LANGUAGE/A, Unit I, REFLECTIONS, by Ethel Tincher, Frank Ross, and others. Chicago. Follett Publishing Co. 1964 48 pp.
For young adults, part of the Follett Basic Learning Program. Adaptable to older adults also. Encourages writing ideas, helps with basic grammar. Workbook type on self-analysis topics. Good print, double-column pages.

POST OFFICE CLERK-CARRIER, by David R. Turner. New York. Arco Publishing Company, Inc. 1965 169 pp.
Civil service text with study materials, exam questions and answers, and sample tests with answers. Useful to those interested in postal positions.

PRACTICE FOR THE ARMED FORCES TESTS, by David R. Turner. New York. Arco Publishing Company, Inc. 1964 Not paged consecutively.
Thirty-three psychological tests described. Includes sample questions and answers plus a variety of study materials.

OUR GOVERNMENT, by U. S. Department of Justice. Washington, D. C. U. S. Government Printing Office. 1964 128 pp.
Book 3 in the "Becoming a Citizen Series." Most difficult of the series of three. Workbook, illustrated and indexed.*

OUR UNITED STATES, by U. S. Department of Justice. Washington, D. C. U. S. Government Printing Office. 1964 118 pp.
Book 2 in the Federal textbook on citizenship "Becoming a Citizen Series." Workbook, text well illustrated and indexed. More difficult than Book I "Our American Way of Life"*.

WEBSTER'S NEW WORLD DICTIONARY. World Publishing Co. 1959 632 pp.
Pocket-size edition. Although print is much too small, many individuals used this mainly because of inexpensiveness and handy size.

ENGLISH, by C. E. Weinhold. New York. Holt, Rinehart and Winston, Inc. 1962 154 pp.
Workbook for practice in the basic areas of sentence structure, vocabulary, usage and oral English. Approach is definitely adult. Small magazine size, good print.

FIRE PREVENTION, by Dorothy Wilson. New York. Franklin Watts, Inc. 1965 71 pp.
Short chapters, adult-directed writing, familiar everyday vocabulary and daily living activities. Good print, well spaced lines, wide margins, illustrated and indexed.

HOW TO BECOME A BETTER READER, by Paul Witty. Chicago. Science Research Associates. 1962 275 pp.
A how-to-do-it book. Step by step along the road to more efficient reading. For a serious student. Would be helpful for those practicing for civil service type tests.

LAKES, HILLS AND PRAIRIES, by F. E. Wood. Chicago. Childrens Press. 1962 93 pp.
One of the "Enchantment of America" series of eight regional books. This one is on the middle western states. Dramatic and factual, gives insight into the long story of the land and its people. State maps, and specific information on each state. Beautifully illustrated, good type, well spaced lines, glossary and index.

LET'S LEARN ENGLISH, by A. L. Wright and J. H. McGillivray. New York. American Book Company. 1960 336 pp.
A workbook with emphasis on oral practice and the spoken language, used with supervision and guidance. Includes an appendix of sample verb conjugations and a vocabulary section giving pronunciation. For beginners learning English as a second language.

AMOS FORTUNE FREE MAN, by Elizabeth Yates. New York. E. P. Dutton & Co., Inc. 1950 181 pp.
Easy-to-read dramatic story of a man who made the democratic ideal come true. Book received the Newbery Medal Award. Clear large type, wide-spaced lines. Illustrated with drawings.

* See Step II, p. 10

DINOSAURS, by Herbert S. Zim. New York. William Morrow and Co., Inc. 1954 64 pp.
Systematic consideration of dinosaurs made meaningful by lucid easy-to-read explanations. Every page illustrated with superb drawings which aid understanding. Topic correlated with Ohio and other regions of the United States in pre-historic times and with a set of view-master pictures owned by the Reading Centers Project. Men find this an especially interesting topic. Large print, widely spaced lines.

MAMMALS, by H. S. Zim and Donald Hoffmeister. New York. Golden Press. 1955 160 pp.
A Golden Nature Guide Book. Classifies, pictures and describes in handbook style 218 animals. Each discussion accompanied by colored picture and a keyed map. Large, dark, clear type. Glossary, list of books for further study and index. A useful reference book.

ROCKS AND MINERALS, by H. S. Zim and P. R. Shaffer. New York. Golden Press. 1957 160 pp.
A Golden Nature Guide with 400 illustrations in color. Simple attractive aid for identifying. Selected books listed for further reading. List of museums and exhibits given by states. Dark, clear type. Index. Good for reference.

TREES, by Herbert Zim and A. C. Martin. New York. Golden Press. 1956 160 pp.
Another of the Golden Nature Guide Books. Includes 143 illustrations of trees in full color. Pithy descriptions, distribution maps. Glossary, index. Used for reference.

Periodicals

NEWS FOR YOU. Syracuse, N.Y. Laubach Literacy, Inc. 4 pp.
Weekly newspaper for adults, written in easy English. Current news, features, articles. Informative, relevant to adult experience, in newspaper format. Published in two editions: A (easy), used by readers in Step II, and B (more difficult) used by Step III readers. One of the most popular types of materials. Liked by everyone.

SCHOLASTIC NEWS RANGER. Step II. 2 pp.
SCHOLASTIC NEWS TRAILS. Step III. 4 pp.
SCHOLASTIC NEWS EXPLORER. Step IV. 8 pp.
SCHOLASTIC NEWS TIME. Step IV. 16 pp.
Englewood Cliffs, New Jersey. Scholastic Magazines, Inc.
A group of graded magazines, published weekly during the school year, in editions of varying reading difficulty. Mature presentation, lively, interesting, informative and colorful. Each includes materials such as: news, fiction, poetry, biographies, book reviews, games, creative arts, exercises for word skills. Size of type and spacing vary with reading level.

"THE FUNCTIONAL READING WORD LIST FOR ADULTS"
by M. Adele Mitzel. ADULT EDUCATION, Winter, 1966 p. 68.
This reprint of article is available from A.E.A, 1225 19th Street N.W. Washington, D. C. It includes a "fold-out" list of 5,000 basic words adults need for effective daily decision making. List divided into four parts: Part I consists of approximately the 500 most basic words. Part II the next 1,500 most basic. Persons mastering these "can be considered functionally literate" the author states. Part III and IV each include 1,500 words; and mastery of these "would be the equivalent of being considered literate." Valuable for its orientation to adult needs. Can be used as spelling list.

Aids In Selecting Books For Beginning Adult Readers

APPEARANCE

1. looks like an "adult" book:
   cover, contents, size, shape, title
   reading or grade level inconspicuous if present
   not a "1 sentence to 1 line" page arrangement

2. does not look too "hard" to read:
   "thin" book, easy-to-handle size
   amount of written material per page small
   page broken into smaller units or parts
   large, sharp and clear type
   well spaced letters, wide margins
   generous spaces between lines
   opaque paper

3. has many graphic illustrations:
   realistic, appealing to readers addressed
   accurate, useful
   well placed to help explain text
   diagrams, drawings, graphs, charts, maps, other
   in color, black and white, both

STYLE AND VOCABULARY

1. vocabulary:
   adult in tone, related to adult readers' experiences
   as simple as possible to cover subject adequately
   repetition of the familiar

2. simple sentence structure

3. short sentences:
   average sentence length 7-8 words (easiest reading)
   average sentence length 10-12 words (easy reading)

4. short paragraphs: average of not more than 6-8 sentences per paragraph

5. style: clear, direct, interesting, stimulating, not patronizing

CONTENT

1. subject:
   of immediate, present interest to adult
   easy-to-comprehend facts and information
   self-explanatory, no body of pre-established knowledge needed
   helps clarify pre-established knowledge
   in sufficient depth to be useful
   accurate, up-to-date, timely
   ideas and situations with which reader can identify
   promises to arouse awareness, deepen interests, broaden horizon
   also provides enjoyment, relaxation, humor, inspiration

2. includes:
   glossary, index, table of contents, suggestions for further reading
   exercises, review, comprehension tests, directions for teachers (if desired)

Auxiliary Materials

1. FILMSTRIPS:

AMERICAN AUTHORS SERIES No. 8720
AMERICAN LEGENDARY HEROES SERIES No. 7420
AMERICAN FOLK HEROES SERIES No. 7820
FAMOUS AMERICAN STORIES SERIES No. 8371
PATRIOTIC HOLIDAYS SERIES No. 7840
by Encyclopedia Britannica Films, Inc. Chicago.
In color, sets of six or eight filmstrips in each series number. Used as background and reference materials for "Great Stone Face," "Gold Bug," "Evangeline," "Miles Standish," "Rip Van Winkle," "Johnny Appleseed" etc. and their authors as well as for material on holidays.

AMERICAN AUTHOR SERIES No. 401300, by McGraw-Hill Book Co. New York.
Set of eight filmstrips in color. Part of their "Young America" filmstrips. Used for background and reference and for discussion of reading done by group.

2. GAMES:

A-B-C GAME No. 2162 by Kenworthy Educational Service, Inc. Buffalo, N.Y.
Letter and word recognition game. Set of 26 pairs of cards, each card shows a letter, picture and word.

ANAGRAMS, by Parker Brothers, Inc., Salem, Mass.
Obtainable in sets of letters on wooden blocks or plastic tiles, with instructions for a variety of games. Can be used in various ways, for letter and word recognition, spelling etc.

PHONIC RUMMY, by Kenworthy Educational Service, Inc. Buffalo, N.Y.
No. 2156A for grades 1 and 2
No. 2156B for grades 2 and 3
No. 2156C for grades 2, 3, and 4
No. 2156D for grades 3, 4, 5
A game of matching vowel sounds. Each set contains two packs of sixty cards printed in two colors. May be used in a variety of games suggested in direction sheet. May be used as "flash" cards also.

QUIZMO, No. 9357, by Milton Bradley Co. Springfield, Mass.
A game for grades one through three. Played like "Lotto", to teach sounds of individual letters and groups of letters.

SPILL AND SPELL, by Parker Bros., Inc. Salem, Mass.
A fifteen-cube crossword-type game. Individual cubes can be used in a variety of games and ways.

TWIN SCRIBBAGE No. 942, by E. S. Lowe Co., Inc. New York, N.Y.
Two complete sets, plus instructions for eight new ways to play this word game.

UNO-PHONICS GAME No. 2192, by Kenworthy Educational Service, Inc. Buffalo, N.Y.
A phonics game with pictures on one side of large cards, words on the back. Instructions and suggestions for use include score pad.

UNITED STATES MAP PUZZLE No. 1F, by Sifo Toys, Division of TAL-CAP, Inc. Minneapolis, Minn.
Attractive, colored, large wooden pieces in shape of the states. Fun way to learn geography. Each state imprinted with name of its capital city and symbols showing principal products and industries. Easy to fit states into proper positions in wooden tray 19" X 11 3/4". Many uses, very well liked.

3. **LANGUAGE MASTER CARD SETS: by Bell & Howell. Chicago, Ill.**

Word-Picture Series (Elementary Level)
No. 111021 Set 1 Nouns; Everyday Things
No. 111022 Set 2 Verbs; Action Words
No. 111023 Set 3 Basic Concepts

Phonics Series
No. 111061 Set 1 Sound Blending & Beginning Phonetic Skills
No. 111062 Set 2 Consonant Blends & Irregular Phonetic Elements
No. 111063 Set 3 Word Building & Word Analysis Technique

Each set consists of two hundred 9" X 3 1/2" cards for presenting visual and auditory material in small segments and recording an auditory response. Instructor track gives correct example, student then records his response on drill track. Drill track can be erased for re-recording. Blank cards available for making own instructions; i.e., alphabet in desired languages and directions or corresponding English form. Also used for learning to write English alphabet in manuscript and cursive forms. Cards large and easy to handle, machine manipulation very simple. Used with small groups or by individuals.

4. PHONOGRAPH RECORDS:

The Glory of Negro History by Langston Hughes, Folkways Records FC7752
Songs From Kenya by David Nzomo Trio, Folkways Records FW8716
The Fisk Jubilee Singers, Folkways Records FA2372 and W-4007

Used for biographical and background material for various parts of "The Child's Story of the Negro" by Jane Shackelford.*

Dick Gregory in Living Black and White by Dick Gregory, Colpix Records CP417
Beyond the Blues by Brock Peters & Others, Argo Records RG338
Black Man in America by James Baldwin, Credo I CL858
Anthology of Negro Poets by Arna Bontemps, Folkways Records FL9791

Used for background, biographical and discussion materials.

For the Whole Family at Christmas by Robert Rheims, Rheims Records LP6010 The Glorious Sound of Christmas by Eugene Ormandy Choir, Columbia Records ML5769

Used for Christmas programs at Reading Center.

5. PICTURE-STORY STUDY PRINT SETS:

by Society for Visual Education Inc., Chicago, Ill.

SP101 Insects
SP102 Spring Wildflowers
SP104 Common Birds
SP109 Broadleaf Trees Group 1
SP113 Important Minerals
SP114 Common Rocks
SP117 Familiar Birds
SP123 Supermarket Helpers
SP129 How People Travel in the City
SP130 Moving Goods for People in the City

Eight pictures, 13 1/2" X 18", per set, in excellent colors. Reverse side contains brief summary of topic, suggestions for utilization and supplementary activities. Sets in areas of basic science, social studies and urban life. Used selections from above sets.

6. VIEW-MASTER REELS:

by Sawyer's Inc., Portland, Oregon

California A170
Chicago A551
Lincoln Heritage Trail A390
New York City A649
Prehistoric Animals B619
Scenic USA A996
Washington, D.C. A709
The White House A793

In color, each packet has three seven-scene reels (twenty-one full color three-dimension pictures). Used as background and reference material by individuals or groups.

* See Step IV p. 22

Mechanical Aids

In addition to record players, tape recorders and film projectors, the following mechanical aids were found useful:

FILMSTRIP PROJECTION TABLE VIEWER, "EXAMINER"
C.O.C. Industrial, Long Island City 5. N.Y.
Model No.90, Portable Case 10 1/4" X 14"
Used with individuals or small groups. Very easy to operate. Projects 6" X 8" pictures.

KEYSTONE VISUAL-SURVEY TELEBINOCULAR (R) No. 46B
Keystone View Co., Meadville, Pa.
Portable model, wooden carrying case 18 1/2" X 18 3/4" X 12"
Eye screening device for obtaining over-all picture of visual competency, (not for diagnostic data). Five hundred copies of Cumulative Record Form No. 5A and detailed manual for administering tests included. Used for locating problems of vision in reading process and referring of those with deficiencies for professional eye care.

LANGUAGE MASTER, MODEL No711B
Bell & Howell, Chicago, Ill.
Portable, 12 pound model, 11 3/8" X 6 1/2" X 9 3/4", wooden case, built-in speaker and mike, earphone attachments.
Audio-visual training instrument used with individuals or small groups. Presents visual and auditory material in small segments and records auditory response. Language Master Card sets available as well as blank cards for making own instructional materials. Very simple to operate. Cards large enough to handle easily. Also used for teaching writing of alphabet in manuscript and cursive form.

VIEW-MASTER STANDARD VIEWER NO. 2014
Sawyer's, Inc. Portland, Oregon
Small, plastic, hand-operated stereo-viewer. Push-down lever advances picture reel. For individual use of View-Master reels.*

* See Auxiliary Materials page 28

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